

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES SPECIAL MEETING
Approved Minutes**

Tuesday, October 4, 2022
7:00 PM



Supervisor Heise opened the meeting and stated that Trustee Monaghan would be participating remotely, in accordance with state law and a recent Attorney General ruling 7318.

CALL TO ORDER AT 7:00 P.M.

A. ROLL CALL: Kurt Heise, Supervisor
Jerry Vorva, Clerk
Bob Doroshewitz, Treasurer
John Stewart, Trustee
Chuck Curmi, Trustee
Jen Buckley, Trustee
Audrey Monaghan, Trustee **REMOTE ATTENDANCE**

Also Present: James Knittel, Police Chief
Ryan Conely, Fire Chief
Kevin Bennett, Township Attorney
Jeremy Schrot, Township Engineer
Denisa Terrell, Recording Secretary
6 Members of the Public

B. PLEDGE OF ALLEGIANCE Gary Heitman

C. APPROVAL OF AGENDA

Tuesday, October 4, 2022

Moved by Clerk Vorva and supported by Trustee Monaghan to approve the agenda for the Special Board of Trustees meeting held on October 4, 2022.

All Ayes

D. APPROVAL OF CONSENT AGENDA

1. Approval of Minutes Regular Meeting – Tuesday, October 4, 2022

Moved by Clerk Vorva and supported by Treasurer Doroshewitz to approve the consent agenda as amended for the Special Board of Trustees meeting held on October 4, 2022.

All Ayes

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E. PUBLIC COMMENT (*Limited to 3 Minutes*)

F. NEW BUSINESS

1. Approval of Board of Trustees Regular Meeting and Study Session Schedule for 2023, **Resolution # 2022-10-04-62**, *Supervisor Kurt Heise*

Moved by Clerk Vorva and supported by Trustee Buckley to adopt Resolution #2021-10-04-62, authorizing the formal scheduling and publication of the Charter Township of Plymouth Board of Trustees meeting and study session schedule for the calendar year 2023.

All Ayes

2. Request for Approval: Amendment #3 to the Saint John's Resort Planned Unit Development Contract, **Resolution #2022-10-04-63**, *Township Planner Laura Haw and Township Engineer Jeremy Schrot*

Moved by Trustee Stewart and supported by Clerk Vorva to adopt Resolution #2021-10-04-63, authorizing approval of the Third Amendment to the Planned Unit Development Contract for the Saint John's Resort (44045 Five Mile Road), subject to any necessary modifications identified by the Township Attorney.

Laura Haw provided the background on the proposed PUD amendment. She indicated it is anticipated that there will be future considerations that will require both the Planning Commission and the Board of Trustees to review.

Trustee Curmi requested an insert of a change log to track amendments.

Roll Call

Ayes: Clerk Vorva, Trustee Buckley, Trustee Monaghan, Treasurer Doroshewitz, Supervisor Heise, Trustee Stewart

Nay: Trustee Curmi

3. Annual Economic Development Update, *Economic Development Coordinator Gary Heitman and Township Planner Laura Haw*

Gary Heitman and Laura Haw provided an Economic Development update. Mr. Heitman started the presentation by defining economic development. He outlined the importance of economic development to include infrastructure, workforce development, housing, tourism, marketing, and public safety to name a few. There was also a presentation of

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proposed future developments, opportunities, and Township challenges. It was shared that Henry Ford Hospital, Henry Ford Optimize, and Chipotle are recently completed projects. Laura Haw provided additional details on the Court House Grille Project, Plymouth Walk, and Purcell Place. She shared updates relative to the Downtown Development Authority and the correlation to the CSX project and Sidewalk Gap Program. Supervisor Heise shared that the City of Plymouth has completed its part of the Gap on North Territorial. Ms. Haw emphasized that the presentation covered the major projects, however, there are many small projects with small businesses that are ongoing as well.

4. FY2023 General Government Proposed Budgets Presentation, *Supervisor Kurt Heise and Finance Director Ginger Moriarty*

Director Moriarty provided a detailed synopsis of the General Government proposed budget which included General Fund revenues & expenditures, American Rescue Plan Act revenues & expenditures, the Township Revolving Improvement Fund revenues & expenditures, and all Government Funds Capital Outlay expenditures. She shared details of a revised budget adopted on September 14, 2022, reflected by healthcare elections in open enrollment. She indicated the proposed 2023 budget is conservative considering volatility, the current economic environment, long-term goal setting, and maintaining essential services residents expect. The total General Fund revenue sources for 2023 will be \$19,396,700. She presented expected allocations including public safety, retirement expenses, and a one-time OPEB contribution. In response to questions, she shared that 70% of the budget applies to people-related expenses.

G. PUBLIC COMMENT (*Limited to 3 Minutes*)

There were no comments.

H. BOARD COMMENTS

- Clerk Vorva shared that in considering budgets for the Clerk's office in 2023 Proposal 2 may have a significant impact as it relates to elections. There may be a need for more personnel, time, training, and equipment. He indicated to date 6800 ballots have been sent out and of those approximately 400 have been returned.
- Trustee Stewart thanked Clerk Vorva for the work.
- Trustee Monaghan thanked Ms. Moriarty for the budget presentation. She also thanked Mr. Heitman and Ms. Haw for their presentation.
- Trustee Curmi suggested invoicing for the sidewalks in 2022.
- Supervisor Heise reminded everyone of the Zoning Board Meeting on October 6, 2022, at 6:00 p.m. He also shared the Board of Trustees and the Zoning Board

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have been against the project and as a result, the Township was sued, and the upcoming meeting was ordered by the courts. There will be a Board of Trustees meeting on October 10, 2022. The Fire Station open house will be Saturday, October 8th, as well as Fall Colors on Sunday, October 9, at Township Park for noon to 3p at Four Seasons Park.

I. ADJOURNMENT

Moved by Clerk Vorva and supported by Trustee Stewart to adjourn the Special Meeting for the Board of Trustees on October 4, 2022, at 9:08 p.m.
All Ayes.



Clerk, Jerry Vorva

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks' notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800649-3777 (Michigan Relay Services)

The public is invited and encouraged to attend all meetings of the Board of Trustees of the Charter Township of Plymouth